

**ARROWHEAD ESTATES ASSOCIATION
ANNUAL MEETING MINUTES (draft)
JULY 12, 2023**

Present (names and lots):

Jim and Mary Allender, 32
David & Christina Botbyl, 2
Harvey and Mary Krantz, 6
Bob and Kay Campbell, 11
Cathy Daniel, 19
Jim and Pat Dixon, 9
Bruce & Alison Haney, 44
Jim & Renee Kaufman, 8
Michael & Gail Larkin, 18
Debra Matteucci, 45
Martha Pash, 5
Helen Pasineau, 44
Leeann Pendray, 1
Dean Phelps, 38
Philip & Susan Rodgers, 20
Bill and Cindy Ruesink, 39
Denise Schenkel, 36
Laura Seward, 14
Dawn Smith, 25 & 35
Michael & Maria Spitzley, 7
Charles & Linda Svec, 21
Mike & Margaret So, 4
Mike & Marcia Spitzley, 7
Rose Zivkovich, 34

Also Present:

Chris Olson, GTRS Property Manager
Supurina Jackson, GTRS Property Coordinator

Proxies: none.

22 members (by lot) in attendance; 14 are needed for Quorum.

CALL TO ORDER

The 2023 Arrowhead Association Annual Meeting was convened at 4:10 pm by President Jim Allender. 30% or 14 lots are needed for a quorum. There was a quorum by those present (22) and by proxy (0), for an attendance of 49%. The members all introduced themselves.

AGENDA ADDITIONS/DELETIONS

No additions to the agenda. Motion by Mike So, second by Margaret So to accept the agenda. All voting aye, motion approved.

BOARD ELECTION

As all board members are candidates, Property Manager Chris Olson conducted the election. Bill Ruesink announced his retirement from the board. Jim Allender and Rose Zivkovich stated their intention to re-run for the board, and Denise Schenkel offered herself as a candidate for the board.

Bob Campbell and Mike So indicated their desire to step down from the board, but would continue to serve if no other candidates stepped forward. Jim Kaufman and Ron Olson stated they would be willing to serve on the board.

Motion by Marcia Spitzley, second by Mike So to accept the nominations of Jim Allender, Jim Kaufman, Ron Olson, Denise Schenkel and Rose Zivkovich, to close nominations and cast a unanimous vote for these candidates. All voting aye, motion approved.

APPROVAL OF July 2022 ANNUAL MEETING MINUTES

Motion by Rose Zivkovich, second by Bill Ruesink to approve the 2022 annual meeting minutes. All voting aye, motion approved.

ACME TOWNSHIP NEWS & UPDATES – DOUG WHITE, SUPERVISOR

Mr. White was unable to attend in 2023. Information from Acme Township was distributed to the members and an invitation was extended to participate in the upcoming parks/recreation plan meeting.

GTRS UPDATE

GTRS Executive Office provided a brief written update of GTRS news and announcements. Chris Olson summarized.

FINANCIAL REPORTS

Property Manager Chris Olson provided the May and June 2023 YTD financial reports and the fiscal year 2022 end-of-year financial report provided by the CPA. AE Board Treasurer Mike So provided a written report and summarized the current accounts and invested funds of the Association.

OFFICER AND COMMITTEE REPORTS

Bob Campbell provided a written buildings and grounds report (on file) and thanked all who volunteered to help and told all that he is always looking for more volunteers. Bob also mentioned the GTRS brush drop-off that Arrowhead members are allowed to utilize for tree branches and shrub trimmings are a privilege, and that contractors hired by owners should not abuse this with large trailer loads of debris.

Rose Zivkovich reported on the outgoing and incoming neighbors at Arrowhead for the year.

CURRENT BUSINESS

Architecture Control Reminder: Mike So stated that any owner wishing to do any new construction, structural improvements or changes should go through the Board of Directors, which also serves as the Architectural Control Committee.

Association Website/E-mail Addresses: Mike So provided a handout for the Arrowhead Association website: www.arrowheadstatesassn.org, password: arrowhead. He mentioned that the website is a good source of neighborhood info.

NEW BUSINESS/MEMBER REQUESTS

Owner Requests for Arrowhead Services/Projects:

Members of Arrowhead asked for the following items to be considered by the board:

- Street trees that are dying need to be removed and replaced, one or two per year.
- Streetlight fixtures need to be updated.
- Fencing needs to be updated/repared along Lautner Road.
- Mowing noise: it was requested that the mowing contractor not use equipment after 6 pm so that noise will be down for evening activities and television watching.

Owner Requests for GTRS Services/Projects:

Members of Arrowhead asked for the following items to be considered by GTRS:

- GTRS mark the property irons/stakes along the golf course to determine lot lines between golf course and property owners.
- GTRS participate with their share of Lautner Road and entry fencing improvements/repairs.
- Clean-up of scrub growth at golf course ponds.
- That trees along GTRS property at Lautner Road be trimmed by Golf & Grounds staff.
- That branches dropping from trees along the GTRS property along Lautner Road near homes, be picked up by Golf and Grounds staff.
- That golfers to keep carts and golf balls out of the homeowners' yards.
- That golfers use the designated bathroom facilities along the course rather than urinating in trees and bushes.
- "Out of bounds" signs be installed by GTRS along the golf course and yard lines.

FOR THE GOOD OF THE ASSOCIATION

The members thanked outgoing board members Mike So (8 years), Bob Ruesink (6 years) and Bill Campbell (5 years) for their service on the board.

ADJOURNMENT

There being no other Arrowhead Association business, President Allender thanked members for attending and adjourned the meeting at 5:12 pm.

Respectfully submitted,

Christopher S. Olson

Chris Olson, Property Manager